

Corsenside Parish Council Meeting

Minutes of the meeting held on Monday 8th of June 2015

At The Parish Hall, West Woodburn at 7.30pm

Present:- Councillors: C. Hamilton (Chair), A. Pender (Vice Chair), G. Scott, C. Currie, P. Saunders, P. Bilton
Clerk: K. Traill

1) Apologies for absence:- Cllr D. Carrington

2) Declarations of interest:- C. Hamilton in respect of West Woodburn First School, A. Pender & P. Saunders in respect of the Parish Hall.

3) Opportunities for members of the public to raise issues :- None raised

4) Minutes of the Corsenside Parish Council Meeting and the Annual Parish Meeting, held on Monday 11th of May 2015 :- All minutes signed as a true & accurate record.

5) Matters arising from the minutes not dealt with elsewhere on the agenda:- K. Traill explained that she had sent 2 e-mails to R. Wealleans of Neighbourhood Services, requesting help with the increased amount of litter on the road from the A68 down to East Woodburn, as of yet no response.

6) County Councillor's Report :- None

7) Notification of any other business for discussion, at the Chairman's discretion, under item 20 below :- K. Traill & Cllr P. Bilton had items to discuss.

8) Defibrillators within all villages:- Cllr C. Hamilton explained that he and Cllr D. Carrington had seen the defibrillator purchased by Ordnance Test Solutions. OTS now have permission from the owners of the building used by OTS, to locate the defibrillator on the outside of the building. However should the building be sold in the future a new location may need to be looked at. K. Traill read out the information from M. Chilvers regarding funds raised at the 'Promise Evening' to purchase defibrillators for local villages. M. Chilvers needs to pass on the proposed location, which must be able to provide an electricity supply. Cllr C. Hamilton explained that he had heard old BT phone boxes could be used. The school was also mentioned as a potential location, Cllr C. Hamilton to look into both suggestions. K. Traill also informed the Councillors that there would be first aid training on how to use the equipment provided which was open to all, K. Traill to advertise this.

9) Adopting & Signing of New Policies & Regulations K. Traill explained that she had hoped to have put the Financial Regulation policy in place and adopted it at the meeting. However the 20 page document poses more questions, K. Traill is awaiting word back from D. Francis of NALC to see if many of the points listed in the document apply to a small parish such as Corsenside.

10) Action point list:-

12. Ridsdale Speed Signs and Roundels – Cllr C. Hamilton explained that the NCC inspector N. Snowdon was currently on sick leave and that he had spoken with R. McKenzie. Cllr C. Hamilton had made several calls and was later informed by R. McKenzie that the roundel's would be moved under a wider scheme to resurface the A68 at Ridsdale in the next couple of months.

28. Jubilee Stones – Cllr C. Hamilton informed the Councillors that the 2 chosen stones were in Livingston being cut. He explained that D & S. Carrington had received a quote of £600 for the engraving work to both stones, it was felt that this was too expensive and they are making further enquiries. A. Currie has kindly agreed to transport the stones when the time comes.

53. Defects on Road at Little Ridsdale – Nothing further to report.

Signed :

Date:

60. Speed Signs at The Brandy Bank – K. Traill explained that the works had been completed and an invoice received. Action completed, to be removed.

74. Sharp bend at Sarelaw – Nothing further to report.

78. Overflowing Drain at East Woodburn - Cllr P. Bilton to monitor.

80. Armstrong St & Whitearce – Nothing further to report.

81. Missing Stones at East Woodburn Bridge – K. Traill informed the Councillors that work had started on the bridge on the 1st of June and was now completed. Action completed – to be removed.

84. Dark Skies Initiative, energy efficient street lighting - Nothing further to report.

86. Community Asset Transfer, The Green, West Woodburn – K. Traill explained that she had left it in the hands of R. Powell (NCC liaison officer) and had e-mailed him twice for further information, as of yet K. Traill has had no further information.

87. Whiteacre and Westmacott Street signs – K. Traill explained that she had e-mailed K. Westerby several times requesting an update as the signs were originally reported on the 19th of March 2015. As of yet there has been no response, K. Traill will contact R. Powell and request that he looks into this.

88. Ridsdale Speed Signs – Cllr C. Hamilton informed all that Cllr D. Carrington had had word that the EDF fund would grant CPC £5000 towards a second flashing speed sign for Ridsdale. Once the NCC inspector N. Snowdon has returned to work we will be able to make further progress as it is N. Snowdon that must make the decision on location and which design of sign.

11) Parish Hall :- Cllr P. Saunders stated that he was still unable to get in touch with M. Parr regarding the Parish Hall paperwork & the Charity Commission information. Cllr P. Saunders explained that he had tried to contact the Charity Commission via phone and the web-site, however could not ever get through. K. Traill to forward on L. Currie's (NALC) contact details as she specialises in Parish Halls.

12) Play Area – West Woodburn :- Cllr C. Hamilton stated that weekly checks continue and that the play area will be ROSPA inspected sometime this month. Cllr C. Hamilton informed all that he had now replaced the 2 swings. K. Traill stated that C. Mowatt had now also completed the jet wash of the play area.

13) Wind Power Stations :- Nothing further to report.

14) Corsenside Parish Council Web-site :- K. Traill explained that slowly the web-site was being updated. K. Traill stated that the site should be updated with any news/stories of events from the Parish and that other businesses and committees within the Parish should be included on the site. K. Traill explained that she believed the web-site was not frequently visited and that once it was updated it could be advertised more. K. Traill explained that a parish member had offered help with the web-site and asked if all Councillors were happy for K. Traill to accept that help, all Councillors agreed as long as nothing was altered or added without consent. K. Traill also explained that it had been recommended that the Parish Council have a Facebook page which may make more people aware of the Parish Council and it's web-site. K. Traill to look into the benefits of a Facebook page and report back.

15) Sheep Dog Memorial: - K. Traill explained that she had been in touch with K. Westerby who had confirmed the strip of land in question did belong to NCC and that he was happy for the memorial to go ahead. K. Traill explained that she had informed C. Chater of this and also stated that a scale drawing must first be provided. K. Traill also queried the ownership of the memorial, would it be gifted to the parish or would they retain ownership as it would need to be insured for public liability at the very least. C. Chater replied stating that they would aim to produce a scale drawing in time for July's meeting and that she would speak to the group regarding ownership.

16) Kielder School Consultation :- All Councillor's were opposed to the proposal of Kielder First School

changing to a Primary School. Cllr C. Hamilton suggested that CPC send a letter stating their reason for opposing the change. K. Traill to action this.

17) Planning Matters

- a. For Decision - None
- b. Decisions from Northumberland - Planning Ref:15/00975/CLEXIS – Certificate of Lawful Development, Westmacott St – GRANTED.

18) Other Correspondence :-

- a) K. Traill read out a letter of thanks from R. Cross for the £300 donation towards the Church grass cutting.
- b) Bellingham School Proposal to remove NPLP – K. Traill provided the Councillors with further information on the progress of the proposal.
- c) LOVE Northumberland Awards 2015 – K. Traill made all Councillor's aware of the information.

19) Finances :-

- a) Invoices for Payment – i. K. Traill Wages - £277.50
ii. Park End Electricals (Speed light batteries) - £306
- b) Bank Balance - £12,553.90
- c) Monies Receive - None
- d) Requests for Assistance – Redes Valley Newsletter has requested another donation of £60 towards the printing costs. Councillors looked at the information provided and the amount of newsletters Corsenside receives and agreed to the £60 donation.
- e) BDO Audit – K. Traill explained the Audit paperwork and read through the recorded figures and questions for all Councillors to answer. All Councillor's were happy the form was completed correctly and K. Traill the clerk and RFO, and Cllr C. Hamilton CPC Chairman, signed and dated the form ready to be sent to BDO.

20) Matters for discussion at the Chairman's discretion:- Cllr P. Bilton stated that he had been approached by Mrs V Charlton requesting that a tarmac path be put in place from outside her property to join the path at the bridge in order to make it more safe when pushing a push chair. Cllr C. Hamilton explained that the CPC had requested many times that a footpath be constructed from Ridsdale down to join the footpath in West Woodburn, even at one stage highlighting it as one of CPC's top local transport priorities. Cllr P. Bilton also explained to all, that Mr T Murray of East Woodburn had requested that 'Children Playing' signs be placed on the speed posts in East Woodburn, as traffic can drive through at high speed. K. Traill to contact K. Westerby & N. Snowdon (on his return). K. Traill stated that the CPC laptop was due an annual PAT test in July. Cllr P. Bilton will look at legislation on how often certain equipment should be tested. K. Traill also informed all that John from the village shop was concerned over the potential loss of the local bus service and asked if CPC had any information. Councillors had not heard anything specific, it was thought that the current provider may have lost the contract but it was believed that the service would continue. K. Traill to look into this further.

20) Next Meeting:- Monday the 6th of July 2015, 7.30pm at The Parish Hall West Woodburn.

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Signed :

Date: